



SPORTS AUTHORITY OF INDIA
(PERSONNEL DIVISION)

East Gate No. 10,
J N Stadium Complex,
Lodhi Road, CGO Complex,
New Delhi - 110003

F.No: 01-04018(05)/3/2024-HO - Personnel Division / 99

Date: 15.02.2024

CIRCULAR

The following sub-committees of Organizing and Management Committee are hereby constituted by Competent Authority for smooth planning and execution of SAI Cultural Event-SANGAT 2023-2024 scheduled to be held on 29th March 2024.

A. Stage Management Sub-Committee

1.	Shri Dilip Singh, Administrator, MDCNS	Chairman
2.	Dr Shubhra Chatterjee, Scientific Officer	Member
3.	Shri Santhosh, Coach, TEAMS Division	Member
4.	Ms Vandana, JC, JNS	Member

B. Food & Beverages Sub-Committee

1.	Shri I S Pabla, In-charge , GAD	Chairman
2.	Ms Vani Bhushanam, Scientific Officer	Member
3.	Shri Prakash Chandrakant, Assistant, Finance	Member
4.	Shri Abhishek Pathak, YP, ICC	Member

C. Branding Sub-Committee

1.	Shri Abhinav Sharma, DD, FIT India	Chairman
2.	Shri Patil Ankit Vijaysing, AD, Media	Member
3.	Shri Rajeev Mehta, Section Officer, Coaching	Member
4.	Ms. Anuradha Singh, JC(Communication)	Member

D. Technical & Overlays Sub-Committee

1.	Shri Veeralapti Aditya Raman, AD, IT	Chairman
2.	Shri Abhishek, Coach, Coaching	Member
3.	Shri Sunil, Assistant, GAD	Member
4.	Shri Akshay Chauhan, JC (Stadia)	Member

E. Crowd Management Sub-Committee

1.	Shri Nitin Jaiswal, Administrator, JNS	Chairman
2.	Shri Shubham Shukla, AD, TEAMS	Member
3.	Shri Sanjeev Sekhari, Assistant, JNS	Member
4.	Shri Harshkant Kulshreshta, JC (Infra), JNS	Member

F. Invitation Sub-Committee

1.	Shri Atul Kumar Singh, DD, KI	Chairman
2.	Shri Gopi Chand, SO, GAD	Member
4.	Shri C P Pandey, Assistant, GAD	Member
5.	Shri Sumit Kumar, YP, Stadia	Member


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The roles and responsibilities of sub-committees are given below:

SNo	Name of the Committee	Roles & Responsibilities
1.	Stage Management Sub-Committee	<ol style="list-style-type: none"> 1 Procurement of Props, Dresses etc, and any other requirement as may be requisitioned by the screening committee 2 Coordination with agency/vendor engaged for stage management of cultural event budget preparation for this sub-committee 3 Any other related work
2.	Food & Beverage Sub-Committee	<ol style="list-style-type: none"> 1. Finalization of Menu 2. Coordination with vendor 3. Ensure adequate arrangements of F & B 4. Budget preparation for this sub-committee 5. Any other related work
3.	Branding Sub-Committee	<ol style="list-style-type: none"> 1. Prepare designs of venue branding, signages invites, and other collaterals 2. Approval of designs 3. Coordination with vendor /agency for printing and installation 4. Budget preparation for this sub-committee 5. Any other related work
4.	Technical & Overlays Sub-Committee	<ol style="list-style-type: none"> 1. Recce with vendor/agency to gauge overlays, light & sound, AV, and other technical requirements pertaining to the cultural event 2. Budget preparation for this sub-committee 3. Coordination with agency for installation 4. Any other related work
5.	Crowd Management	<ol style="list-style-type: none"> 1. Seating plan/layout in the auditorium 2. Zoning of different areas in the venue 3. Management of gathering at the venue 4. Management of volunteers 5. Any other related work
6.	Invitation Sub Committee	<ol style="list-style-type: none"> 1. Seating plan / layout in the auditorium 2. Distribution of Invitation 3. Any other related work

This order will come into effect immediately and budget etc may be submitted to the main Organizing Committee latest by 16.02.2024.

This is issued with the approval of Competent Authority.


 (Dr. S C Yadav)
 Deputy Director (Pers.)

To,

All Concerned

Copy to:-

- i. All Divisional Heads/Stadia Administrators of SAI Head Office
- ii. DD to DG SAI
- iii. AD to Secretary, SAI